

Overview and Scrutiny Committee



Forest Heath
District Council

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| Title of Report: | Draft West Suffolk Annual Report 2015/16 | |
| Report No: | OAS/FH/16/014 | |
| Report to and dates: | Overview and Scrutiny Committee | 9 June 2016 |
| | Cabinet | 14 June 2016 |
| Portfolio holder: | James Waters Leader of the Council, Forest Heath District Council Tel: 07771 621038 Email: james.waters@forest-heath.gov.uk | |
| Lead officer: | Davina Howes Head of Families and Communities Tel: 01284 757070 Email: davina.howes@westsuffolk.gov.uk | |
| Purpose of report: | The draft West Suffolk Annual Report highlights the key activities and developments that have been achieved over the financial year 2015-16, with regard to the priorities set out in the West Suffolk Strategic Plan 2014-16. | |
| Recommendation: | <p>Overview and Scrutiny Committee:</p> <p>It is <u>RECOMMENDED</u> that, Overview and Scrutiny Committee:</p> <p>(1) considers the draft West Suffolk Annual Report; and</p> <p>(2) makes any amendments and recommends the draft West Suffolk Annual Report to Cabinet.</p> | |

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| Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i> | | <i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/> | |
| Consultation: | | <ul style="list-style-type: none"> The draft Annual Report summarises progress in achieving the priorities set out in the 2014-16 West Suffolk Strategic Plan which was informed by feedback from residents, business and stakeholders. | |
| Alternative option(s): | | <ul style="list-style-type: none"> It is good practice for councils to report on progress against their priorities in this way and ensures transparency on how they spend public money. Forest Heath and St Edmundsbury could report separately on their work to achieve their priorities. However, this would not reflect some of the excellent work which has been delivered jointly across the whole of West Suffolk. Also, it would not show the continued joint working between Forest Heath and St Edmundsbury. | |
| Implications: | | | |
| <i>Are there any financial implications? If yes, please give details</i> | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • | |
| <i>Are there any staffing implications? If yes, please give details</i> | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • | |
| <i>Are there any ICT implications? If yes, please give details</i> | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • | |
| <i>Are there any legal and/or policy implications? If yes, please give details</i> | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • | |
| <i>Are there any equality implications? If yes, please give details</i> | | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> • The Annual Report covers evidence to support the achievement of the equality objectives from the Strategic Plan. | |
| Risk/opportunity assessment: | | None | |
| Risk area | Inherent level of risk (before controls) | Controls | Residual risk (after controls) |
| Misunderstanding of the role of the report (i.e. it can only give highlights of W Suffolk's activities, not every action taken). | very low | Develop a communications plan to clearly explain the role of the report | Negligible |
| Ward(s) affected: | | All wards | |
| Background papers: <i>(all background papers are to be published on the website and a link included)</i> | | West Suffolk Strategic Plan 2014-2016 | |
| Documents attached: | | Appendix A: Draft Annual Report 2015-16 | |

1. Key issues and reasons for recommendations

1.1 Draft West Suffolk Annual Report 2015-16

- 1.1.1 The draft West Suffolk Annual Report (**Appendix A**) highlights the key activities and developments that have been achieved over the financial year 2015-16, with regard to the priorities set out in the West Suffolk Strategic Plan 2014-16.
- 1.1.2 This version of the report has been designed and contains photographs. The draft report also contains a number of case studies and examples from West Suffolk to illustrate the achievements described. These have been carefully drawn from a range of localities, urban vs rural locations, and service areas, in order to demonstrate the range of activities undertaken by the councils. In some cases, initiatives were only focused on one specific area, however, so examples are necessarily drawn from these localities.